

# NORTH CAROLINA STATE UNIVERSITY

## Office of the Faculty Senate Academic Policy Committee

April 7, 2020 MINUTES

**Attendance:** RaJade Berry-James (co-chair), Russel Flinchum, Lisa Bass Freeman, Kerry Havner, Richard Kotek, KL Murty, Paul Williams (co-chair); Joni Lancaster (Guest)

(Excused): Min Liu, Fikret Isik

### Academic Policy Committee Charge (AY 2019-20)

*The NC State Academic Policy Committee of the Faculty Senate shall be responsible for reviewing, modifying and initiating policies related to: undergraduate and graduate academic policy, regulations and reform, for both on and off-campus teaching and learning environments; faculty instructional development; faculty evaluation and assessment, teaching and advising; research; and the academic calendar.*

The Academic Policy Committee (APC) of the Faculty Senate discussed the following items:

#### I. **New Business**

##### University Standing Committees

Joni Lancaster provided an overview of anticipated vacancies on the University Standing Committees (see bulleted items below) and joined the APC zoom meeting to record faculty replacements for the AY 2020-21 University Standing Committees:

- Overview: there are 15 University Standing Committees. On these 15 committees, there were a total of 37 faculty vacancies to fill for the upcoming academic year. APC was responsible for filling faculty vacancies in 4 of the 15 committees and 13 of these 37 seats. Faculty expressed their preferences and priority for service on university standing committees through the annual University Standing Committee survey between January 14 2020 and February 3, 2020. Survey announcements were sent through the Deans, Department Heads, Executive Officers, Vice Provosts, Faculty Senate, Staff Senate and advertised in The Bulletin. Faculty and staff survey participation this year was 266, a decrease of 21 from last year.
- To fill faculty vacancies, APC checked membership on other committees and recommended faculty to allocate the vacant seats fairly and not assign one person too many committees. A member may serve up to two consecutive 3-year terms.
- On the committee rosters, a seat is designated for a specific college or division. Committee selection must be from the designated unit.

II. **Old Business**

None discussed.

V. **Adjournment**

Academic Policy Committee adjourned at 4:00 pm.

#KeepTeaching and #StayConnected.

Respectfully submitted,

Jade Berry James  
Co-chair Academic Policy Committee