

NORTH CAROLINA STATE UNIVERSITY  
Faculty Senate Calendar and Announcements  
February 23, 2016

CALENDAR

2/25/2016 3:00 pm Thursday: **Executive Committee** in 2320 D.H. Hill - *Jeannette Moore, Chair*

3/15/2016 **Committee meetings - Topics may be adjusted after the February 23 Senate meeting:**

**ACADEMIC POLICY COMMITTEE** - *Sarah Ash and Alton Banks, Co-Chairs*

3:00 pm in 210 Dabney on Tuesday, 3/15/2016

- a. Council on Undergraduate Education (CUE) and the General Education Program; finalize recommendations
- b. Course Inventory Management (CIM) time requirement by faculty

**GOVERNANCE AND PERSONNEL POLICY COMMITTEE** - *Lloyd Fleisher and Paul Williams, Co-Chairs*

3:00 pm in 2320 D.H. Hill on Tuesday, 3/15/2016

- a. Proposed Drug and Alcohol Free Workplace regulation for NC State University employees  
**[out of committee; authors are doing major revisions]**
- b. Faculty Grievance & Non-Reappointment Working Group / Discussion on improvements;  
**[out of committee; recommended changes are being drafted]**
- c. Sen.Issue1: Faculty duties support people once did
- d. SenIssue6: Number of NTT/adjunct/temporary faculty & trends; also TT faculty trends

**RESOURCES AND ENVIRONMENT COMMITTEE** - *Marguerite Moore and Darby Orcutt, Co-Chairs*

3:00 pm in 2108 D.H. Hill (East Wing) on Tuesday, 3/15/2016

- a. Transportation and Parking discussion (includes IOC 1508b Loss of Faculty/Staff parking in the North Hall lot)

3/22/2016 **Faculty Senate Meeting** at 3:00 pm in 2320 D.H. Hill - *Jeannette Moore, Chair*

ANNOUNCEMENTS

1. The General Faculty Meeting is ONE WEEK FROM TODAY on March 1, 2016. It will be at 3:00 p.m. in the Coastal Ballroom of the Talley Student Union.

## **Appendix A: Duties of Chair of the Faculty**

The Chair of the Faculty presides at the meetings of the Faculty Senate and the Faculty Senate Executive Committee. She or he is responsible, with the advice of the Executive Committee, for setting the agenda and inviting guests to Senate meetings. The Chair works with the Chair-Elect or Past Chair (whoever is in office) to oversee the election of Senators, the Chair-Elect, and the Executive Committee; the Chair also appoints the Parliamentarian and two members of the Executive Committee.

The Chair of the Faculty presides at the General Faculty meeting each semester. With the Chancellor, Provost, and Senate Executive officers, she or he will set the agenda for the meetings and will oversee changes to the by-laws of the NC State University faculty.

The Chair is responsible for appointing faculty to many university standing committees and other committees in the university.

The Chair will normally represent the faculty at ceremonial events (commencements, installations) and meetings. She or he carries the university mace to lead the procession into commencements and reads the honorary degree recipients' commendation statements. The Chair represents the faculty at home football games (in the Chancellor's Box) and some basketball games.

The Chair reports in writing and in person to the Board of Trustees at each session, and attends the Board of Visitors meetings.

The Chair is an ex officio member of the NC State University delegation to the Faculty Assembly, and oversees the NC State University elections to the Faculty Assembly.

The Chair of the Faculty is the gateway for all faculty grievances and works with the Chair of the Grievance (607) and Non-Reappointment Review (604) Committee. Election of 604/607 committee members is held at the same time as Faculty Senate elections and is overseen by the Chair of the Faculty.

The Chair of the Faculty meets regularly with the Provost to discuss faculty issues, and, as a member of the Senate Executive Committee, with the Chancellor.

The Chair of the Faculty oversees elections to the Athletic Council.

The Chair of the Faculty is a member of the following university committees:

- University Budget Advisory Committee
- Tuition Review Advisory Committee
- University Council
- Administrative Leadership Meeting
- Chancellor's Liaison Committee (Student Government)
- Holladay Medal Selection Committee
- Watauga Medal Selection Committee
- Honorary Degree Selection Committee
- Board of Governor's Teaching Award Committee
- Occupational Safety and Health Council

Ad hoc responsibilities arise according to the needs of the university. In recent years the Chairs of the Faculty have chaired or co-chaired a Provost search, been involved with the Strategic Plan and Implementation, the Academic Science Review Task Force, and sat on the core SACS review team.

Half of the Chair's salary during the two years as Chair is paid by the Provost (the equivalent amount is given to the Department). For those on a 9-month contract, there is the possibility of summer support.

## **Appendix B: People Who Served as Secretary of the Faculty for the past 17 years**

Kathleen Brown – (Librarian) – General Constituency  
2000 – 2001

Alton Banks – (Tenured) Physical and Mathematical Sciences  
2001 – 2003

Suzanne Weiner (Librarian) General Constituency  
2003 – 2005

Robert Bruck – (Tenured) Agriculture and Life Sciences  
2005 – 2007

Hans Kellner - (Tenured) Humanities and Social Sciences  
2007 – 2009

Helmut Hergeth – (Tenured) Textiles  
2009 – 2011

Roby Sawyers – (Tenured) Management  
2011 – 2013

Dennis Daley – (Tenured) Humanities and Social Sciences  
2013 -2015

Darby Orcutt – (Librarian) General Constituency  
2015 2017

*Women faculty have stated on more than one occasion that they would not run for "Secretary" because of the title. Secretaries for this century have all been either men or librarians (or both). The concern is that we may be missing out on providing leadership opportunities for women in the senate if they are not comfortable with the current title.*