

Minutes of Academic Policy Committee meeting of 01September

Present: Kimberly Ange-vanHeugten, Sarah Ash, David Auerbach, Alton Banks, Mike Devetsikiotis, Helmut Hergeth, Doug Pearce, Sheila Smith-McKoy

Absent: Thomas Byrnes, Paul Huffman, Steve Porter, Rich Spontak

Meeting convened at 3pm by Sarah Ash (co-chair)

- Introductions
- Announcement that next meeting (15September) will be held in COX400—owing to conflict with previously scheduled doctoral exam. (one exception)
- Introduction of topic on Courses and Curriculum (sole topic for mtg)
 - Issues surrounding letter from Catherine Freeman(CF)
 - Examined digest (of CF letter) prepared by David Auerbach to attempt to define/separate many issues.
 - Note that search committee to select CF replacement is ongoing—Sarah is a member
 - Discussed organization about University College and faculty within
 - Comparison was made to University Studies in CHASS' early days
 - Additional concerns expressed/discussed:
 - Procedures weren't always followed
 - Clarity lacking in tasks/roles/responsibilities/authority
 - CF Office was tasked with additional responsibilities (e.g. themes)
 - Resources lacking especially with additional tasks
 - Appears that administrative personnel are taking on curriculum development—in lieu of Faculty
 - Concerns that (e.g. during Environmental Sciences development) policies didn't follow accepted paths – possible COI
 - What do other institutions do regarding this organizational paradigm?
 - CF replacement qualifications are for “leaders” not managers
 - University College would be consuming programs that should exist in an academic unit
- Questions raised:
 - Are there (university) requirements for faculty?
 - What is the principal point of our AP discussion? What can AP meaningfully do ?
 - Does CUE continue to exist?
 - Who do we talk with for information?
 - Does Courseleaf change roles of UCCC?
- Plan for next meeting:
 - Invite Gina Neugebauer to discuss issues related to CourseLeaf,UCCC, & CUE

- Invite Louis Hunt to discuss role of R&R in courses/scheduling/etc

Respectfully submitted,
Alton J. Banks