

**NORTH CAROLINA STATE UNIVERSITY**  
**Minutes of the Faculty Senate**

**April 18, 2017**

**3:00 p.m.**

**Regular Meeting No. 12 of the 63<sup>rd</sup> Session: Faculty Senate Chambers    April 18, 2017**

**Present:** Chair Moore, Associate Chair Orcutt, Chair-Elect Bird, Parliamentarian Lubischer, Senators Ange-van Heugten, Ash, Auerbach, Banks, Berry-James, Bullock, Bykova, Carver, Fath, Feducia, Gunter, Havner, Hawkins, Huffman, Kathariou, Kotek, Lee, Nam, Pearce, Rever, Sannes, Sederoff, Young

**Excused:** Senators Hergeth, Kuzma

**Absent:** Senators Argyropoulos, Barrie, Eseryel, Laffitte, Perros, Silverberg, and Thakur

**Guests:** Katharine Stewart, VP for Faculty Affairs; Chancellor Randy Woodson; PJ Teal, Chancellor's Office; Roy Baroff, Faculty and Staff Ombuds Office; Mitchell Moravec, Student Senate President; Courtney Thornton, Assoc. VP for Academic Personnel and Policy; Eileen Goldgeier, Office of General Counsel; Doug James, Office of Faculty Development; Josh Boyer, NCSU Libraries, User Experience Dept.; Newly Elected Senator; Robert Hayes, Associate P Professor, Nuclear Engineering and Newly Elected Senator; Cynthia Zuckerman-Hyman, Department of Communication, CHASS, Bennie Suggs, Assoc VC for Alumni Relations; Randy Ham, Assoc. Executive Dir., NCSU Alumni Association

1.    **Call to Order** - *Jeannette Moore, Chair of the Faculty*  
Chair Moore called the twelfth meeting of the sixty-third session of the NC State Faculty Senate to order at 3:01 p.m.
  
2.    **Introductory remarks**  
Chair Moore asked the guests, invited speakers, and newly-elected Senators to introduce themselves.
  
3.    **Announcements**
  - a.    Congratulations to Dr. Kimberly Ange-van Heugten, who will be Associate Chair of the Faculty 2017 to 2019.
  - b.    Roy Baroff, Faculty Ombuds, is collecting stories (both good and bad experiences) from retired faculty relative to their transition to retirement. The goal is to learn

from all stories and develop a set of "best practices" that supported a positive/constructive retirement, i.e., that worked well for the faculty member and the department - an all win outcome. Information will be aggregated to provide confidentiality of the source and shared with Deans, Dept. Heads, and other appropriate administrators. Roy's contact information is at:

<https://facultyombuds.ncsu.edu/>

- c. Dr. Katie Perry, who has been serving faculty as Senior Vice Provost working on Faculty Affairs since 2009, is retiring. Dr. Courtney Thornton, Associate Vice Provost for Academic Personnel and Policy, will be taking over many of Dr. Perry's roles along with other duties. See:  
<https://provost.ncsu.edu/news/2017/04/outstanding-faculty-support/>
- d. There is an article about Faculty Affairs along with an interview of Dr. Katharine Stewart, Vice Provost for Faculty Affairs, at:  
<https://provost.ncsu.edu/news/2017/04/get-to-know-faculty-affairs/>

**4. Approval of the Minutes, Regular Meeting No.11 of the 63rd Session, April 4, 2017**

Associate Chair Orcutt called for a motion to approve the minutes for the eleventh meeting of the 63rd session of the NC State Faculty Senate. A motion and second were made and the minutes were unanimously approved, with noted grammatical corrections.

**5. Alumni Association Gift to Outgoing Chair of the Faculty**

*Benny Suggs, Associate Vice Chancellor of Alumni Relations*

Mr. Suggs, who attended the meeting to present a gift to the Chair of the Faculty, was introduced by Chancellor Woodson. Chancellor Woodson began his introduction with thanks to Chair Moore for her outstanding leadership as Chair of the Faculty. He stated that what he admires most about Chair Moore is how transparent she is, and how much she wants this body to be transparent with administration, and vice versa. He pointed out that the lines of communication have always been very strong between the Chair of the Faculty and Holladay Hall, with both the Provost and the Chancellor and that he is very grateful for that fact. He continued by stating that he is very grateful for Chair Moore's leadership and then recognized Mr. Suggs, who was present at the meeting to present a special gift to her.

Mr. Suggs offered his thanks to Chancellor Woodson and to the Faculty Senate for allowing him and his colleague Randy Ham, to be in the meeting to make a special presentation. He stated that faculty recognition has been a big part of the Alumni Association for a long time. Since 1968, he continued, the Alumni Association has been providing recognition and gratitude for the incredible job that the Faculty Senate and the Chair of the Faculty does at NC State University. "We just cannot overstate the importance that you represent to these incredible students here and future students at NC State."

He invited the Faculty Senate to join Chancellor Woodson and members of the Board and friends and family of 32 NC State colleagues at the Park Alumni Center for the annual Distinguished Faculty Awards later in the afternoon at 4:00 p.m.

Mr. Suggs then congratulated Chair Moore for the “dynamite job” that she has done and stated that it has been a pleasure working together. He then presented Chair Moore with a lovely Alumni Association chair to commemorate her service to the Faculty Senate and the University. The Senators joined in his congratulations with a rousing round of applause.

Chair Moore thanked the Alumni Association for the work that they do in working so closely with faculty and students to provide a lot of support to everyone.

Chair Moore then encouraged the Faculty Senate to consider running next spring as Chair-Elect. She went on to say that if you get voted in as Chair, you end up getting a great chair from the Alumni Association at the end of the term! She offered her thanks to Mr. Suggs and the Alumni Association for the gift and for all they do for the University.

- 6. Provost's Remarks and Q/A - Warwick Arden, Executive Vice Chancellor and Provost** Provost Arden thanked Chair Moore for her service as Chair of the Faculty. He stated, “You have really done an awesome job as Chair of the Faculty.” He continued by saying that she is a vigorous advocate for the faculty, but is also a collegial colleague, a great communicator, and is very very direct. “Chair Moore really sees this as a team job, which it is.” Provost Arden stated that in many ways, Chair Moore has followed in the footsteps of the last three Chairs of the Faculty that he has worked with and he is sure Chair-Elect Bird will be the same. He added that not every University has this kind of relationship where the Faculty and the Chair of the Faculty and the Faculty Senate sit down with the Administration and talk through issues and problems and have a team approach to solving these issues.

Provost Arden continued by stating that he values and appreciates this approach. “We are dedicated, all of us, to making this a great institution for faculty to achieve their goals and their dreams; this is what makes us a great institution.” He once again thanked Chair Moore and stated that she has been a great Chair and that he has really enjoyed working with her. He is also looking forward to working with Chair-Elect Bird. “This body should be very very proud of the quality of individuals that represent you at the University, at the Board of Trustees and externally.”

## 7. **Old and New Business**

**a.** Chair Moore welcomed the newly-elected Senators to the Faculty Senate meeting. They took a few minutes to share additional information with the Senators.

Josh Boyer, newly elected Senator from the General Constituency, shared that he worked with the NCSU Libraries as Head of the User Experience Department. He stated that he is brand new to this experience and is here to learn.

Robert Hayes, newly-elected Senator from the College of Engineering, did not have any comments.

Darby Orcutt, newly-elected Senator from the General Constituency stated that he is glad to be returning to the Senate.

**b.** Dr. Moore explained the process of the Election of the Executive Committee for the 2017-2018 Academic year. She gave Senators who are on the ballot for a position on the Executive Committee and opportunity to say a few words about why they would like to be elected to the Executive Committee:

**Dimitris Argyropoulos:** Not able to attend

**Sarah Ash:** "This would be my second year and she has been on both Executive Committee and Faculty Senate in the past." She stated that she really enjoys Faculty governance and the opportunity to guide the ship and provide insight.

**David Auerbach:** "I am returning, even though retired." He stated that it gives him the opportunity to share vast amounts of knowledge. He has also been on the Executive Committee previously.

**Alton Banks:** He has been on the Executive Committee this year and he thinks this committee serves a very important function in trying to help keep things focused on issues and making sure those issues are given to the appropriate committees. "We have very capable Chairs, which makes the role of the Executive Committee members much easier."

**Tom Barrie:** Could not attend but is interested and is on the ballot

**Rajade Berry-James:** "This is my 30<sup>th</sup> year in higher education." She then gave a brief background introduction. She stated that she is very happy to be a member of the Faculty

at NC State. She has a strong belief in shared governance and she would like to continue to help NC State be even better.

**Marina Bykova:** She has been on the Executive Committee this year and has really enjoyed it. "This Committee serves a very important role and function for the Faculty."

**Beth Fath:** She concurs with what everyone else said, stating that she has learned so much during the year being on the Executive Committee and she would appreciate the opportunity to stay on the Executive Committee so she can delve even further. She also chaired a committee and learned a great deal from that role as well.

**Kerry Havner:** He stated that his election to the Executive Committee could set an age record. He was on the Executive Committee a few years ago and has served five terms on the Faculty Senate. He would be a faithful contributor if elected.

**Philip Sannes:** He stated that after losing the election as Associate Chair, he is desperate.

**Ron Sederoff:** "I am interested in research excellence and what we can do to improve what we do."

These are the 11 candidates for the Executive Committee. You will receive the electronic ballot, where you will vote for six. Six will be determined by vote, and then two more will be selected from the pool by Chair-Elect Bird to complete the roster.

c. UNC Faculty Assembly ballots were then distributed and tabulated. Dr. Bird provided information regarding the role of the delegates. Short candidate biographies were also shared and distributed in writing. **Two candidates: Robert Hayes and Jeannette Moore.**

The Council on Athletics ballots were then distributed. Five candidates are on the ballot and their biographical information was distributed. Dr. Moore explained the role of the Council members and stated that they are very active in working with the Director of Athletics. Senator Pearce shared his experience serving on the Council on Athletics. She went onto explain that this is a three-year term. She read the names of the candidates and the Faculty Senate voted. Dr. Moore then asked the candidates who were in attendance to speak to the Faculty Senate to share why they are interested in serving.

**Cynthia Zuckerman Hyman:** She expressed her interest and provided information regarding her background and current work at the University. She stated that her work with Curriculum Development and with DASA has given her the opportunity to work with many

diverse groups on campus. She would welcome serving on the Council on Athletics.

**Darby Orcutt:** He explained that his role on campus as a very varied one since 2001. He has worked with many different Colleges and groups across campus and is very well-connected with the University, having served on many University Committees. As an incoming Senator, Mr. Orcutt stated that he would be a direct point of communication between the Faculty Senate and the Council on Athletics.

Ballots were tabulated for the UNC Faculty Assembly and Chair-Elect Bird announced that Dr. Robert Hayes was elected as the delegate and Dr. Jeannette Moore was elected as the alternate.

**d.** Chair Moore stated that the issue of concern raised at the last Faculty Senate meeting surrounding how suspects are described in Wolf Alert messages, was discussed in Executive Committee and gave this issue to the Resource and Environment committee who has listed this concern as their current and continuing topic. Chair Moore recognized Co-Chair of this committee, Kimberly Ange-van Heugten, who stated that the committee is trying to arrange a meeting time with the proper authorities and parties on campus who can best address this concern.

Chair Moore recognized Chair-Elect Bird to provide information regarding an Instructional Continuity Plan retreat that was attended by Chair Moore, Chair-Elect Bird, Senator Ash and Senator Banks. Chair-Elect Bird provided information regarding information gained from the retreat regarding events and situations on campus that might disrupt the instruction of students and how advance planning and training is needed in order to address situations like floods, flu outbreaks, fire and those types of issues. Representatives from groups across campus provided information regarding the campus response and what is needed to be put into place in order to handle such events. This is an ongoing effort and more information will be forthcoming as discussion continues.

Dr. Katherine Stewart also spoke about the retreat, stating that there were 35 participants, representing all colleges. She stated that the focus will be put on working with departments and program faculty to do local planning, because the most important thing is for faculty in each program to prioritize how they would respond in specific scenarios, and how they would prioritize their courses, their students, etc. Additionally, she stated, there will be some ways that central administration will need to also provide support, depending on the situation or event. She added that central Administration will need to have policies and plans in place to support the local level to make sure reasonable plans in place, focusing on the process of planning. These discussions will continue over the coming academic year.

Chair Moore thanked Dr. Stewart for seeking input from faculty at this stage, which gives Faculty the opportunity to participate at the ground level.

Senator Berry-James asked if best practices have already been established regarding emergency management.

Dr. Stewart responded that there are some but they are very often those practices consist only in language to include in syllabi. Where things get challenging, she stated, is with the question of how to roll things out at the program level when you are dealing with different types of courses and instruction. She added that there are some best practices that can be pulled from; some other institutions in the system have done some work in this area, but what we are finding is that very often, those best practices tend to assume a “one size fits all” model for instruction, and that is not realistic at NC State. She added that we are going to have to take the best practices and then drag them into the colleges and let college faculty make decisions about who then will apply them.

Chair Moore encouraged the Senators to talk to their colleagues to perhaps come up with suggestions.

Senator Hawkins asked if they are dealing at all with transportation issues; specifically regarding a situation last year when the busses had no bus drivers and there were 1500 biology students who were without transportation to the labs. She asked if there was a way to know things like this ahead of time so planning can be done.

Dr. Stewart responded that they would be looking at many broad topic scenarios, and will included in their discussion scenarios that have actually occurred here in the past and how they might generalize to similar situations. She added that we will use that as part of our planning process.

Senator Parker asked what are the categories of disruptions that are currently being looked at.

Dr. Stewart responded that right now they are focused on the breadth of disruption, meaning how much of the campus is affected. They are looking at those types of things, in addition to physical disruptions and technology disruptions. She added that they would be interested to hear about other major categories that need to be addressed that require quick and local solutions. Dr. Stewart is hopeful that if plans are developed at the local level for certain scenarios and disruptions, that same plan might actually be very useful in other scenarios as well.

Associate Chair Orcutt asked if there is an aspect of this that is looking at student expectations in these scenarios.

Dr. Stewart responded that there have been two discussions thus far, with 30+ faculty or department-level folks, and they have all raised questions about what would this mean in terms of student expectations regarding grading, rescheduling courses, calendar/holiday adjustments, etc. She added, "There are very real implications for making dramatic changes to instruction and the impact that would have on students and the disparate impact that could have on students who have disabilities, who have different religious observances, etc. So any of those types of reorganizations of instruction will have to take those issues into account."

Senator Young asked if there is an existing procedure for faculty to follow if there is a disruption when grades are to be submitted for the semester – internet outage or whatever is the cause. "If you cannot put the grades into the system is there an existing policy or do we wait to be informed of the policy?"

Dr. Stewart does not know the answer to that and asked the Provost if he knew.

Provost Arden responded that he did not know.

Dr. Stewart responded that she would find that information and forward to Chair Moore.

Chair Moore added that the discussions have been relative to making sure the students are able to learn the information they need, especially if it is a class they need that is a prerequisite for other classes, and also to make sure that we stay within SACS compliance. She added that if there was have feedback for Dr. Stewart, she would be thrilled to hear it.

Several Senators and others in the meeting made mention of issues and situations they have seen throughout their careers that were relevant to the conversation.

e. Chair Moore relayed to the Faculty Senate that rather than reading committee reports, they were able to view all meeting minutes and updates on the Faculty Senate website at [www.facultysenate.ncsu.edu](http://www.facultysenate.ncsu.edu).

f. Chair Moore recognized and thanked Senator Bernhard who is rotating off of Faculty Senate after this term. "He has been on the Faculty Senate many times throughout his tenure at NC State." Senator Bernhard responded by saying that he may return at some time.



Chair Moore also announced that Parliamentarian Jane Lubischer has elected to rotate off of Faculty Senate. Chair Moore conveyed thanks to her as well.

Chair Moore announced that Senator Silverberg was not able to be engaged this year and his seat will be filled with another Senator from the College of Engineering.

**g.** Chair Moore stated that the Senators were provided dates for the Senate Meetings for next academic year and then explained to the newly-elected Senators that they would receive a questionnaire so they could indicate their top two choices of Faculty Senate committees, one of which they will serve.

Chair Moore then encouraged the Senators to go ahead and mark committee meetings, Faculty Senate meetings and Executive Committee meetings (whichever are applicable) on their calendars for next academic year.

**h.** In conclusion, Chair Moore shared some accomplishments of Faculty Senate during her tenure. Accomplishments she noted are:

1. Vowed to always conclude meetings by 4:30 p.m., and with the exception of one meeting, that held true with the exception of one meeting. She was especially pleased that because the meetings were adjourned by 4:30 p.m., some Senators were able to stay around and discuss matters in small groups, which is a good thing.
2. When we had speakers come in, she emphasized to them that we didn't want a PowerPoint lecture; we would like discussion and interaction. If you want input from the Senate, you are welcome; if you want to come tell us about something, just send a memo to be shared. This also helped with attendance this year, which was excellent.
3. During her term, Vernice Stevenson retired from the Executive Assistant position, which she had held for many years. Joni Lancaster was hired last summer to replace Vernice and has done a great job. She thanked Joni for everything she does for the Faculty Senate.
4. During her term, Faculty Senate covered lots of topics and had quite a few resolutions. She also noticed that the name of the voter list was not correctly named and that list name was changed so that the "all-voters" label is no longer confusing to recipients.
5. We replaced some of the chairs and the remaining old chairs will be replaced this summer as well.
6. We are painting the Senate chambers for the first time in many years, which will look very nice. We are also taking down the pictures of the Chairs of the Faculty through

the years, and those will be scanned and added to the website.

7. When she first came on as Chair, PJ Teal asked her what she wanted her legacy to be; she responded that she didn't want a legacy but said that if everything continues to run smoothly and no one remembers who I am, I am happy with that being her secret legacy.

Chair-Elect Bird then stated how smoothly the Faculty Senate ran under Chair Moore's leadership. She stated, "Jeannette works very hard at this; she works at night constructing agendas. She is very organized and when running the Executive Committee, she makes sure there is opportunity for all voices at the table to be heard." She added that Chair Moore has provided great leadership and has provided a great model to follow. She added her thanks and asked the Senators to thank her as well.

## 8. **Adjourn**

Chair-Elect Bird asked for a motion to adjourn the meeting at 4:02 p.m.