

Faculty Senate Meeting Agenda

Regular Meeting No.2 of the 62nd Session: Faculty Senate Chambers

All members of the General Faculty are encouraged to attend

September 8, 2015, at 3:00 p.m.

1. **Call to Order** - *Jeannette Moore, Chair of the Faculty*
2. **Introductory remarks**
 - a. Guests introduce themselves
3. **Announcements**
 - a. Topics the committees are addressing are listed on the 2nd page of this agenda. Minutes from each meeting will be posted on the Faculty Senate website.
 - b. See the 2nd page of the agenda each week for announcements of interest to faculty.
4. **Approval of the Minutes, Regular Meeting No.1 of the 62nd Session, August 25, 2015**
Darby Orcutt, Secretary of the Faculty
5. **Provost's Remarks and Q/A** - *Warwick Arden, Provost*
6. **Faculty Giving Campaign**
Brian Sischo, Vice Chancellor for Advancement; Ann Horner, Executive Director of Annual Giving; Lisa Bullard, Professor of Chemical & Biomolecular Engineering
Background: The university plans to launch a faculty/staff giving campaign. This is different than the State Employees Combined Campaign because contributions would be to the university rather than to charity. The plan is for both campaigns to occur.
7. **Old and New Business**
 - a. Results of the topics selected by senators at the first meeting; see Appendix B
 - b. Vote to be taken on minor changes / updates to Faculty Bylaws (Article VII, Committees and Councils) - from the Committee on Committees via Jeannette Moore (see Appendix A)
 - c. Sen.Issue 3: Graduate program (including GSSP, increase in PhD numbers) and support of our research - Input from Senators: What questions do we want answered, and who do you suggest we bring to the Senate to address the questions? Where do we go from here?
 - d. Sen.Issue4: Broader review of shared governance at NCSU - It was noted at the Executive Committee that IOC 1508a: Faculty Governance of Curricula and Courses covers part of this topic. There is also a new draft document from last year's Faculty Senate relative to Best Practice for Shared Governance; Please review Appendix C prior to the Sep.22 discussion.
8. **Issues of concern**
 - a. All ongoing Issues of Concern are listed on the Faculty Senate Website at:
http://www.ncsu.edu/faculty_senate/ (fourth on the list of main links)
 - b. IOC 1508b Loss of Faculty/Staff parking in the North Hall lot was sent to R&E Committee
 - c. New Issues of Concern (if any)
9. **Adjourn**

NORTH CAROLINA STATE UNIVERSITY
Faculty Senate Calendar and Announcements
September 8, 2015

CALENDAR

9/10/2015 3:00 pm Thursday: **Executive Committee** in 2320 D.H. Hill - *Jeannette Moore, Chair*

9/15/2015 Committee **meetings:**

ACADEMIC POLICY COMMITTEE - *Sarah Ash and Alton Banks, Co-Chairs*

3:00 pm in 210 Dabney on Tuesday, 9/15/2015

- a. IOC 1411c: Faculty involvement in process of degree consolidation
- b. IOC 1508a: Faculty Governance of Curricula and Courses

GOVERNANCE AND PERSONNEL POLICY COMMITTEE - *Lloyd Fleisher and Paul Williams, Co-Chairs*

3:00 pm in 2320 D.H. Hill on Tuesday, 9/15/2015

- a. Faculty Grievance & Non-Reappointment Working Group
- b. Faculty Senate representation: Do faculty who are now in University College remain in the General Constituency, or will University College have Faculty Senate reps?
- c. Sen.Issue1: Faculty duties support people once did
- d. SenIssue2: Revisit Post Tenure Review (PTR) rules

RESOURCES AND ENVIRONMENT COMMITTEE - *Marguerite Moore and Darby Orcutt, Co-Chairs*

3:00 pm in 2108 D.H. Hill (East Wing) on Tuesday, 9/15/2015

- a. IOC 1507a: Phones & Internet Cost Hikes to Departments
- b. IOC 1508b Loss of Faculty/Staff parking in the North Hall lot

9/22/2015 Faculty Senate Meeting at 3:00 pm in 2320 D.H. Hill - *Jeannette Moore, Chair*

ANNOUNCEMENTS

1. The Faculty Ombuds Office is a resource for faculty and is now open. Roy Baroff can help faculty confidentially explore issues and concerns and seek informal resolution. facultyombuds.ncsu.edu
2. The restaurant at the Lonnie Poole golf course (now called Terrace Dining Room) would like to encourage faculty and staff to eat there. Lunch is served daily and a limited menu and bar service is offered until 7 p.m. each evening. <http://www.lonniepoolegolfcourse.com/dining/>
3. A special Faculty Edition of the Howling Counsel newsletter presents FAQs related to teaching, supporting students, conducting research, and other common scenarios. It is a pdf file at: http://www.ncsu.edu/general_counsel/newsletter/documents/HowlingCounselFacultyIssue2015-Final.pdf
4. Faculty who wish to fly drones over university property for research or recreation need to be aware of the restrictions and regulations: <http://oit.ncsu.edu/rr-it-use/unmanned-aerial-systems>

Appendix A: Proposed updates/corrections to the General Faculty Bylaws Article VII

ARTICLE VII Committees and Councils

Section 1. Faculty Senate Executive Committee

There shall be a Faculty Senate Executive Committee which shall be responsible for initiating, supervising, and expediting proposals for modification of the structure of Faculty Government and for revision of the General Faculty Bylaws. It shall report annually concerning its activities to the Chancellor and to the General Faculty. The Chair of the Executive Committee shall be the Chair of the Faculty. The Provost serves as a non-voting member of the Executive Committee.

Section 2. Committee on Committees

The Committee on Committees shall be responsible for determining the organization and membership of the campus standing and ad hoc committees and shall be composed of the Provost (chair), Vice Provost for Faculty Affairs, Chair of the Faculty, the Chair-Elect/Past Chair of the Faculty, ~~and the Vice Chancellor~~ and Dean for Academic and Student Affairs, the Chair of the Staff Senate and the Student Body President. The chair-elect of the Staff Senate, ~~and the Student Senate President,~~ and the University Graduate Student Association representative shall serve as ex-officio members.

Section 3. Liaison Committee

The Chancellor's Liaison Committee consists of the Student Body President and other student leaders as selected by the Chancellor and the Student Body President. Student membership on the committee is designed to reflect the diversity of the student body. The Chancellor, Provost, Vice Chancellor and Dean for Academic and Student Affairs, Vice Chancellor for Finance and Business Administration, ~~Vice Chancellor and Dean for Academic and Student Affairs,~~ Dean of Undergraduate Studies, Director of Student Development, Chair of the Faculty and Chair of the Staff Senate shall attend all meetings and other University staff or administrators attend as needed. The Chancellor and Student Body President jointly preside over meetings of the Committee. The Office of the Vice Chancellor and Dean for Academic and Student Affairs is responsible for working with the Student Involvement Office to develop and finalize the agenda for each meeting. The purpose of the Committee is to provide a formal and regular opportunity for student leaders to present and discuss issues of concern to the Chancellor and his/her staff.

Section 4. Other University Committees

All University standing and ad hoc committees shall forward reports simultaneously to the Faculty Senate and the appropriate administrator. Any action of the Faculty Senate in response to the report will be forwarded to the administrator.

Section 5. Administrative Council

Membership of the Administrative Council shall include the Chair of the Faculty Senate.

Appendix C: Draft working document for Best Practices in Shared Governance

FIRST DRAFT of BEST PRACTICES IN SHARED GOVERNANCE DOCUMENT
(draft 8/11/15)

[NC STATE REG01.25.05: Procedure for Formatting, Adopting, and Publishing Policies, Regulations, and Rules](#) describes authority for formulating and adopting policies (Board of Trustees), regulations (Chancellor or Vice Chancellor), and rules (an academic or administrative unit) based on authority delegated by the General Assembly, Board of Governors, Board of Trustees, President or Chancellor.

Recent Chancellors and Provosts have generally followed a consultative process for academic or other policies and regulations which impact faculty and students; this process provides opportunity for review and response by the Council of Deans, department heads/chairs, and the Faculty Senate.

This document represents the consensus of the Chancellor, Provost and Chair of the Faculty on a process of review and consultation which recognizes the areas of university governance and policies for which the faculty, as represented by the Senate, has specific responsibility (for example, academic programs) or expects significant consultation (for example, faculty hiring, tenure, promotion and review or academic and other policies and regulations impacting students) or for which the Provost or other executive officers believe faculty review and response is important.

The Senate encourages the Chancellor and Provost to request that other Executive Officers use a similar process when considering new or revised policies and regulations that fall within the spheres of interest and responsibility of the faculty.

1) The Provost, other Executive Officers and staff members representing them should inform the Chair of the Faculty early in each academic year about policies and regulations they expect to create or revise during that year.

2) When appropriate, the Chancellor or Provost should request that representatives of the Senate participate in the drafting or revision of policies and regulations under consideration. The Chair of the Faculty may assign a standing committee of the Senate whose charge is relevant to work with the Provost or his staff members on the drafting or revision process.

In some cases, Senate representatives on standing university committees or appointed committees and task forces may provide input into the drafting or revision processes.

3) Drafts of new or revised policies and regulations should be provided to the Senate through the Chair of the Faculty with a sufficient but reasonable timeline for discussion. The Chair may assign responsibility for review and comment to a standing committee of the Senate.

4) Drafts of new or revised policies and regulations sent to the Chair should include a cover sheet (as described in the PRR Template to which REG01.25.05 refers) including a rationale and a list of the campus administrators, offices or governance bodies to which the drafts have been or will be sent for review, approval, or information.

5) Senate committees may discuss their review with the Provost, other Executive Offices or members of their staff. Formal reviews by Senate committees of a draft or revision should be sent to the Chair of the

Faculty who will share them with the Provost and/or the Senate. The Chair may request discussion or a vote by the Senate as a whole, depending on the authority of the Senate or the desire of the Chair to obtain comment on a policy or regulation.

6) After discussion and review by a Senate committee or the Senate as a whole, the Provost or other Executive Officer should inform the Senate of the decision to approve a revision or new policy or regulation which they have reviewed. This information may also be provided to the Senate for policies and regulations that do not fall under their responsibility for review if they are likely to be of interest to faculty.

7) If the Chair of the Faculty, the Senate, or other faculty believe that they have not been consulted on actions that affect faculty or their areas of responsibility or interest, the Chair will ask the Provost or Executive Officer to explain why the Senate was not included in the review process.