

**Governance, Communications and Recruitment (GoCore)**

**Committee Meeting of Faculty Senate**

November 17, 2020

3:00 PM-5:00PM

**Attendees:** Maria Collins (Co-Chair), Burak Erdim, Chad Jordan, Meagan Kittle Autry, Barbara Kirby (Co-Chair), Andrey Kuznetsov, Joan Nicholas-Walker, Troy Pinkins,

**Absent:** None

**Action Items**

1. Maria and Barbara will share the Lead Senator Description with the Executive Committee for approval.
2. The committee will begin discussions about organizing an orientation session after Lead Senators are identified.

**Discussion**

**Lead Senator Description**

The committee met to review a final draft of the Lead Senator Description based on feedback from the Executive Committee to streamline the document. The final version of the description is included below. This document will be used to help Lead Senators understand their role and will be presented during an orientation session that will kick off recruitment.

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**Lead Senator Description**

**Revised 11/17/20**

**I. Role and Responsibilities**

A lead senator from each college has an informal but important role in the Faculty Senate’s communication and recruitment efforts. While all senators are elected to represent their respective constituencies and may also be involved with these responsibilities, lead senators are the primary points of contact between the senate and the administration and communications teams within their respective colleges. They also identify and encourage faculty from their colleges to run for open senate seats and serve on hearing committees. The GoCore committee will work with the lead senator to provide them with resources and assistance.

## A. Communication Responsibilities

The principal communication function of Lead Senators is to facilitate information exchange between the senate and the colleges. Specifically, lead senators should:

- Relay information about scheduled meetings of the senate to their college's communication teams for posting and dissemination (e.g. on college calendars).
- Provide information to college administration and communication teams about senate business that is of interest to faculty for publication/distribution to college faculty.
- Make college administration aware of issues raised in the senate that may impact faculty.
- On occasions where feedback is needed from colleges, spearhead efforts to collect and assemble information from fellow college senators, department heads, and/or deans and relay information back to the senate.

## B. Role in Senator Recruitment and Elections

Lead Senators assist in the recruitment of faculty from their college to run for open senate seats during an election cycle. They also recruit eligible faculty to serve on the 603 and 604/607 Committees. Lead Senators partner with the Office of the Faculty Senate (OFS) and the GoCore committee as needed to communicate information and provide reminders about the recruitment timeline to their college. Additionally, they serve as a point of contact for faculty who are interested in running for open senate seats.

## **II. Selection and Duration of Service**

### A. Selection Timeline

The selection process may vary from college to college. Each college should identify and select a lead senator no later than the second regular meeting of the Faculty Senate Session. The name of the lead senator should be communicated to the OFS by that time. 2020-2021 is an exception.

### B. Selection Guidelines

Each college is responsible for developing its own process for selecting a lead senator. All of the elected senators from a college should have input on the decision. Generally, a lead senator should be in the second year of their first term or serving a second term.

### C. Duration

Lead senators should serve for one session (academic year). They may serve for subsequent sessions as long as they are elected members of the senate and are selected by their college.