POL 08.00.01 – Use of IT Resources Policy

Authority: Board of Trustees

History: First Issued: April 17, 1998. Last Revised: September 18, 2008. Last Reviewed: September 18, 2008. Formerly known as Computer Use Policy.

Contact Info: Chief Information Security Officer, Office of Information Technology

Contents

1. Purpose

This policy establishes the Chancellor's (or Chancellor's designees') authority to develop and enforce regulations and rules governing the use of IT Resources.

2. Scope

This policy governs the use of all IT Resources at North Carolina State University (hereinafter referred to as "university" or NC State), and applies to all faculty, staff, students, and any individual who has access to IT Resources. For the purposes of clarity, this Policy also applies to personally owned devices to the extent they are included in the definition of IT Resources herein.

3. Policy

All IT Resources shall be used in compliance with all applicable statutes, rules and regulations, university obligations, and all university Policies, Regulations, and Rules (PRRs). The Chancellor

or Chancellor's designees shall develop and enforce supporting Regulations and Rules as needed to implement this policy.

4. Non-compliance and Violations

4.1. Non-compliance and violations will be addressed as follows:

4.1.1. Students or employees who violate these policies will be subject to sanctions by the university in accordance with the applicable student or employee disciplinary procedures.

4.1.2. For all others, violations will result in appropriate action depending on their affiliation with the university and the degree of impact on the university.

4.1.3. Violations of law may also be referred for criminal prosecution.

4.1.4. The Chief Information Security Officer (CISO) — or the CISO's designees — may suspend a user's access to IT Resources for as long as necessary to protect the IT Resources, to prevent an ongoing threat of harm to persons or property, or to prevent a threat to university operations, services or activities.

4.1.5. The CISO or designees may isolate an IT Resource for as long as necessary to protect other IT Resources; prevent an ongoing threat of harm to persons or property; or prevent a threat to university operations, services or activities.

5. Glossary

5.1 Acronyms

Acronym	Definition
CISO	Chief Information Security Officer
IT	Information Technology
OIT	Office of Information Technology
PRR	Policies, Regulations and Rules

5.2 Term Definitions

IT Resources. For the purposes of this policy, "IT Resources" means any information technology resources (hardware, software and content including but not limited to electronic networks, systems, computers, devices, telephones, software, data, files and all content residing in any of these) that are used for university purposes, regardless of whether owned by the university, a third party or personally owned.

Policies, Regulations, and Rules (PRRs). See NC State University PRR definitions.

6. Related PRRs and Guidelines

6.1 Related PRRs

- REG 08.00.02 – Use of IT Resources Regulation
- REG 04.25.05 – Information and Communication Technology Accessibility
- REG 08.00.03 – Data Management Regulation
- REG 08.00.10 – Anti-Virus Software Requirements
- REG 08.00.11 – Online Course Material Host Requirements
- RUL 08.00.13 – Network Printer Security Standard
- RUL 08.00.14 – System and Software Security Patching Standard
- RUL 08.00.15 – Third-Level URL Naming Standard
- RUL 08.00.16 – NC State University Security Standards for Sensitive Data and Systems
- RUL 08.00.17 – Cybersecurity Incident Response Procedure
- RUL 08.00.18 – Endpoint Protection Standard
- REG 11.00.01 – Family Educational Rights and Privacy (FERPA)

6.2 Related Guidelines

- placeholder

6.3 Additional References

- Placeholder

Review Tracking:

Committee	Presentation Date	Endorsement Date
IT Policy & Compliance Working Group (IT PCWG) — developed the draft for review/feedback	2020-10-22	2022-09-22 2023-06-22 - approved edits after CITD feedback
Information Security & Advisory Group (ISAG)	2022-10-13	2022-10-13
Campus IT Directors (CITD)	2023-05-16	2023-07-18
Research Scholarship & Creativity IT Committee (RSCITC)	2023-05-26	2023-07-28
Educational Technology Committee (ETC)		
Enterprise Applications Committee (EAC)	2023-05-23	2023-10-24
Data Governance Working Group (DGWG)	2023-08-30	
Strategic IT Committee (SITC)	2023-08-14	2023-10-09
Staff Senate	2023-12-06	2023-12-06
Faculty Senate	2024-01-09	
Student Senate	2023-11-29	2023-11-29
Chancellor's Cabinet		
Board of Trustees		
Submit for Publishing		